



Buckland & Chipping Parish Council

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MEETING No 321 of BUCKLAND & CHIPPING PARISH COUNCIL

Annual Parish Council meeting

Monday 3rd July 2023, 7.30pm in St Andrew's Church, Buckland

To: Cllrs Helen Dauris(Chair), Robert Arkle (Vice), Jeff Kenyon, Penny Baxter-Newman, Debbie Thompson.

You are summoned to attend Meeting No 321 to transact the business on this agenda

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

Signed: Caroline Scott, Proper Officer and Clerk to the Parish Council

Date: 25th June 2023

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

321.1 Apologies for absence

1. Councillors (stating the reason)
2. Other apologies

321.2 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive and consider members' written requests for dispensations for declarable interests (if any)

321.3 1. Approval of Minutes: Annual Parish Council Meeting, 22nd May 2023

2. **Approval of Minutes: Ordinary Parish Council Meeting 320, 22nd May 2023**

321.4 Police Report: To receive report from the Rural Safer Neighbourhood Team

321.5 To receive County and District Councillor reports

321.6 To hear from Dean Wigzell, new CCT contact for St Andrew's Church in Buckland

321.7 To consider suspending the Meeting for Public Comments: Limited to 15 minutes

321.8 Finance

1. **To approve the accounts statements**
2. **To note the reconciliation of the Accounts and Bank Statement**
3. **To note the 2023/24 budget vs actual performance**
4. **To approve the list of payments**

5. Annual Governance and Accountability Return (AGAR) 2022/23: update

321.9

Planning

1. New Applications: *None*

2. Decision Notices: For information only

3. Other planning matters or applications received too late for the agenda

321.10

Parish Matters

1. August Newsletter:**1.** to agree an editor

2. to agree deadlines for **(i)** copy, and

(ii) consider print quantity required

(iii) ok press, and printing, and

(iv) delivery

2. Website

3. Noticeboards – usage, key arrangements, magnets.

4. Highways matters – to agree a date for councillors to meet and walk the highways.

5. Buckland Common/Back Lane - access by Moat Corner

6. Maintenance of the bridleway to the church: Update

7. Clearance of footway south of Buckland

8. Parish Notice/Information Boards etc: refurbishment update

9. Bus shelter

10. Chipping milestone restoration

11. Update: The Countryman

12. Emergency Plan update

13. St Andrew's Church and Churchyard: possible Warm Space Grant

14. To consider signing the Armed Forces covenant – update

Working Group matters as raised with the CCT, including lighting and war memorials:

16. F Cooper: Diary of grass cutting dates undertaken in summer 2022 to support invoice.

17. Water Wheel land maintenance

18. Contents of Buckland telephone box:

321.11

Events

1. Summer event, 9th September 2023 (Update from working group)

2. Bonfire and Fireworks night, 5th November 2023

321.12

Urgent matters received too late for inclusion on this agenda (for full consideration on the next agenda)

321.13

To note items for future agendas: And to receive any other items for future consideration:

321.14

Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 4th September 2023, St Andrew's Church, Buckland